



At Charité – Universitätsmedizin Berlin, the following position for the German Biobank Node (GBN) is to be filled as soon as possible:

IT Coordinator

Your field of activity

We are seeking a candidate to join the German Biobank Node (GBN) team with tasks associated with national and European IT coordination. The person will be responsible for project management of the GBN IT work package and will act as the primary point of contact for biobanks and all users of the GBA and BBMRI-ERIC tools, providing first-level support. The IT coordinator will oversee the cross-site IT infrastructure that connects biobanks in the German Biobank Alliance (GBA) and will facilitate collaboration with (inter)national partners in BBMRI-ERIC. The IT coordinator will guide the biobanks during the data updates in the tools together with updates of the software. For this position, we require a communicative team player who can establish a close connection with IT representatives and data experts in GBA biobanks as well as with IT developers of the tools. Knowledge of biobanking and/or IT infrastructure is beneficial.

The responsibilities include

- Supporting biomedical researchers and biobanks in the use of our IT tools. Providing documentation and training resources for new users.
- Acting as a point of contact for the national biobanking community in IT topics.
- Facilitating communication between all necessary stakeholders within the biobanking community in connection to the IT infrastructure and tools (e.g., users, administrators at the GBA sites, IT developers) to enhance its performance.
- Coordinating national IT biobanking activities with the European biobank platform BBMRI-ERIC.
- Representing and participating in IT-related aspects of current and future EU projects.
- Attend and contribute to IT-related meetings, workshops, webinars, conferences, and training sessions as well as publications.

Your profile

- Degree in mathematics, computer science, natural sciences or technology (STEM)
- Experience in IT development processes (e.g., in the form of SCRUM)
- Methodical approach to work, quick understanding of processes and workflows
- Experience in project management
- Exceptional communication skills
- Receptiveness to acquiring new knowledge
- Proficient in both German and English
- Preparedness to undertake travel opportunities

We offer an exciting task in a highly motivated team in an international research environment. The position is based at the GBN office located at the Charité in Berlin. Please do not hesitate to get in touch with Dr. Zdenka Dudová zdenka.dudova@charite.de if you require any further information. Remuneration will be determined according to group E13, in line with the TVöD's compensation structure and will be limited two years.

Please send your complete application by e-mail to germanbiobanknode@charite.de stating your earliest available start date.